

SEND COMPLETED ORDER FORM TO:

Bow Valley College, TOWES Department
 345 – 6 Avenue SE
 Calgary, Alberta, Canada | T2G 4V1
 403-410-3200
 BY EMAIL: towes@bowvalleycollege.ca

BILLING INFORMATION						
Organization:			Contact Person:			
Address:						
City/Province:			Postal Code:			
Phone: ()			Fax: ()			
PO #:			Order Date:			
Email:						
SHIPPING & DELIVERY INFORMATION				<input type="checkbox"/> SAME AS BILLING		
Organization:			Contact Person:			
Address:						
City/Province:			Postal Code:			
Phone: ()			Fax: ()			
Email: <i>MANDATORY for Web-based</i>						
TOWES™ LEARNING MATERIALS & INSTRUCTIONAL RESOURCES				PRICE	QTY	TOTAL
PAPER BASED PRODUCTS						
TRADES/HEALTH	Essential Skills Direct Learner Workbook Level 2/3		Automotive	\$ 99.99 CAD (per sector)		
			Trades/Apprenticeship			
			Health			
			Practical Nurse			
			Petroleum/Oil & Gas			
Essential Skills Direct – Facilitator & Guide			\$ 124.99 CAD			

	A Day on the Job Learner Workbook Level 2/3	Carpenter	\$ 69.99 CAD (per trade)		
		Electrician			
		Pipefitter			
		Welder			
	A Day on the Job Instructor Workbook	Carpenter	\$ 124.99 CAD (per trade)		
		Electrician			
		Pipefitter			
		Welder			
A Day on the Job – SkillBuilders Workbook Level 2/3		\$94.99 CAD			
GENERAL/NEWCOMERS	Building Workplace Essential Skills – Student Level 1-3		\$64.90 CAD		
	Building Workplace Essential Skills – Instructor		\$109.99 CAD		
	Skills for Working Learning & Living (SWLL) Levels 1-3		\$125.00 CAD		
	In Focus – Student Version Level 1-3		\$40.00 CAD		
	In Focus – Instructor Version		\$45.00 CAD		
	On Target! Stage 1 CLB 1-4		\$110.25 CAD		
	On Target! Stage 2 CLB 5-8		\$110.25 CAD		
WEB-BASED PRODUCTS			PRICE	QTY	TOTAL
ESL NEWCOMER	Versant™ Oral Fluency Assessment Skill Level (EN & FR available)		\$45.00 CAD		
	Versant™ Oral Fluency Assessment Raw Score (EN & FR available)		\$75.00 CAD		

SHIPPING OPTIONS	
ECONOMY	EXPRESS
<input type="checkbox"/>	<input type="checkbox"/>

EXPRESS COURIERS ARE ALSO
AVAILABLE FOR NON-RUSH
ORDERS

ORDER SUBTOTAL	
20% RUSH FEE ² (IF APPLICABLE)	
15% SHIPPING/HANDLING ³	
TAX ⁴	
TOTAL DUE	

¹User Licenses are valid for six months from learner's initial access date or one year from purchase.

²Rush orders are subject to a 20% Rush Fee in addition to Express Courier costs. Please allow 4 to 5 days for delivery for paper-based assessments; 1 day for web-based assessments.

³15% is an approximate shipping estimate; only actual costs will be invoiced.

⁴Tax varies depending on the point of service (GST, PST, HST where applicable).

THANK YOU FOR YOUR ORDER. AN INVOICE WILL FOLLOW.

PAPER-BASED ASSESSMENTS: PLEASE ALLOW FOR UP TO 15 BUSINESS DAYS FOR COURIER DELIVERY.

WEB-BASED PRODUCTS – PRODUCTS WILL BE DISTRIBUTED BY EMAIL TO THE CONTACT PROVIDED ABOVE. PLEASE ALLOW FOR UP TO 3 BUSINESS DAYS FOR DELIVERY